

Mayfield Yacht Club, Inc.

By-laws

ARTICLE I

NAME

This organization shall be known as the Mayfield Yacht Club, Inc. The official publication for communication to the membership shall be called THE ARMCHAIR YACHTSMAN.

ARTICLE II

OBJECTIVES

The objectives of this Club shall be the advancement of yachting on the Great Sacandaga Lake, its safe and courteous practice, the recreation of its members, their families, and mutual acquaintances.

ARTICLE III

MEMBERSHIP

SECTION 1 (a) GRADES OF MEMBERSHIP. Any person of good moral character is eligible for membership. Senior Membership is open only to those 18 years of age or greater, and carries full privileges, including voting, eligibility for election to office, and the renting of dock space. However, no more than one dock space may be assigned to any Senior Member without the approval of the Board of Directors. A family unit is represented by one Senior Membership and one vote. A Senior Membership may be in the name of either the husband or the wife, or both, if desired. The Junior Member grade is open to unmarried sons or daughters, from age 16 to 25, of Senior Members. Junior Members may not vote, rent docks, or be elected to office. Upon reaching the age of 18, Junior Members become eligible for election to Senior Membership without payment of initiation fee. This eligibility includes Junior Members whose names change because of marriage. The Board of Directors may also recommend to the membership at large Honorary or Courtesy Memberships to past members or other friends of the Club for actions which have or will result in substantial benefit to the Club. These members will be honorific only and are welcome at the Club. They may not vote, rent docks or be elected to office. (See Section 1 (m) of this article for procedure.).

SECTION 1 (b) APPLICATION FOR MEMBERSHIP. Each application must be on a printed form provided by the Secretary for the purpose. It shall be signed by the applicant and endorsed by a sponsoring member to whom the applicant is personally known. Each accepted application shall be accompanied by a non-refundable application fee plus sales tax. The application fee, minus the sales tax will be applied to the initiation fee if applicant is voted into membership.

The remainder of the initiation fee and the dues for one year must be paid to the Treasurer within one month of notification of election into membership and a copy of the completed application form is to be retained by the applicant as a receipt and reminder of requirements for successful completion of the application process. Applications for Junior Membership shall be accompanied by the fee for the annual dues.

The Sponsor shall introduce the Prospective Member to two additional members, one of whom must be on the Board of Directors, and shall obtain their signatures on the application for membership as co-sponsors. The application and appropriate fees shall be submitted to the Secretary who shall note the date of receipt as the "date of application".

When an individual desires to become a member, but is not known by any of the existing members, the individual may attend a Board of Directors Meeting and make his/her desires known. The Board of Directors may, by majority vote, refer the individual(s) to the Membership Committee, who shall facilitate the acquisition of a sponsorship.

SECTION 1 (c) Prerequisite for PROCESSING APPLICATIONS: Before applications can be voted on for membership, the applicants must be the guests of their sponsor for one general membership meeting and one work party and an official Club function to which all members have been invited by a formal notice. The official Club Calendar of Events will indicate which events satisfy this requirement. Not all events satisfy this requirement. The previous requirement is waived for applicants for reinstatement, for Junior Membership, or for conversion from Junior to Senior grade. The sponsor should make every effort to introduce the Prospective Member to as many Club members as possible. If the three attendance prerequisites are not completed within twelve (12) months of the application date and each year thereafter before membership is attained the application will be terminated, or alternatively, the Prospective Member may request in writing, within 30 days of their application anniversary/termination date, one time only, to be moved to the bottom of the Prospective Member list, be assigned a revised application date by the Secretary and be granted an additional year to complete all three attendance prerequisites. Prospective Members may use the club facilities only when accompanied by their sponsor or another member. Prospective Members may attend all official club functions to which all members have been invited by formal notice.

SECTION 1 (d) Membership shall be limited to 125 Senior Members, not including honorary, courtesy or Junior Members in this number. An application for a new Senior Member, which has been recommended by the Board of Directors, shall be considered at the next regular meeting after the applicant has completed the requirements in Section 1 c, provided a vacancy exists. The applicant will not be present at the Membership meeting at which the applicant is submitted to a vote.

The limit of 125 may be exceeded when a Junior Member becomes of age and applies for Senior Membership, or when a former member who resigned in good standing applies for reinstatement. The Secretary shall maintain a list of Prospective Members.

SECTION 1 (e) The sponsor and co-sponsor must be members in good standing for at least two (2) years. A membership may sponsor two (2) applicants at one time. (The total number of sponsored applicants on the Prospective Member list and the new Probationary Members, at any time, is limited to two (2).)

SECTION 1 (f) All applications must be submitted by the Secretary to the Board of Directors. Upon their approval new Senior applications shall be recommended to the Club for balloting.

SECTION 1 (g) Applicants upon recommendation of the Board of Directors shall be balloted for individually at a regular membership meeting of the Club, five adverse votes on one ballot being necessary to reject. Membership may vote twice on any applicant if it so desires.

SECTION 1 (h) The names of applicants and sponsors must be posted on the bulletin boards and printed in the THE ARMCHAIR YACHTSMAN.

SECTION 1 (i) New members shall be on probation for a period of twelve (12) months from the date of membership acceptance and must attend a minimum of two work parties and two membership meetings and must attend an orientation meeting during that year. Any probationary member, who has not completed all of their new member requirements during their probationary year, may request a second probationary year to complete all new member requirements. This request must be in writing and received by the Secretary within 30 days of their membership anniversary/termination date. It will be understood that they will not be eligible to receive a slip assignment the following year (even in the event that they were assigned a slip their first year) until all new member requirements have been completed within this second probationary year, (as in accordance with Article IX, Section 3 (b) of the By-Laws). Any probationary member who fails to meet their full new member requirements during their second probationary year will be dropped from membership, not in good standing. However, if a probationary member is deemed by the Board of Directors to be unable to meet their requirements due to extenuating circumstances, their second probationary year may be extended or placed on "hold" at the discretion of the Board of Directors, subject to a 2/3 majority membership approval. A member whose membership is rescinded during this probationary period shall NOT have the initiation fee OR the application fee refunded.

SECTION 1 (j) The sponsor shall be responsible for the conduct of the Probationary Member during the first year, such responsibility being limited to bringing to the attention of the new member any transgressions committed, and of acting as liaison between the Board of Directors and the new member if the necessity should arise. If the sponsor resigns during the new member's first year, the co-sponsor who signed the application for membership will be the new sponsor. In this case, the limit of Section 1(e) does not apply.

SECTION 1 (k) Senior Membership entitles the spouse and children of members the full use of all Club facilities. Any son or daughter using the Club house, grounds, docks, etc., must be accompanied by member or spouse or must be a Junior Member. Use of facilities or boat operation by non-members must be under supervision of a member.

SECTION 1 (l) Junior Members are entitled to use all facilities of the Club and may invite guests to the Club. However, the Junior Members and their parents shall be responsible for

the actions of his or her guests. After election, Junior Members becoming Senior Members shall attend an orientation meeting.

SECTION 1 (m) Honorary and Courtesy memberships are defined as follows:

HONORARY MEMBER - A past member, no longer maintaining a regular membership in the Club, and whose actions while a member of the Club were judged to be both (a) above and beyond normal participation in Club affairs for a prolonged period and (b) of substantial benefit to the Club. This membership shall be granted throughout the person's remaining life.

COURTESY MEMBER - A past member or friend of the Club whose actions may be of benefit in the instant case but may be temporary in duration. These memberships are granted on an annual basis and must be renewed each January.

Procedure for granting either class of membership is as follows:

1. A recommendation must be submitted to the Commodore in writing for discussion with the Board. With a majority of the Board's approval the recommendation shall be presented to the membership as a motion by the Board at the next general meeting. Approval requires a simple majority.
2. Honorary and Courtesy members will be notified each year by the Treasurer sending a properly annotated membership card.

SECTION 2 Any member not indebted to the Club may resign in good standing by sending written notice of such intent to the Secretary.

SECTION 3 The rights and interests of any member in the property and privileges of the Club shall cease with the termination of membership. Membership is not transferable.

SECTION 4 Any member, including any Junior Member over age 25, in good standing at the time of resignation may apply for reinstatement and shall include with this application a modified initiation fee amounting to one-half the current initiation fee. Reinstatement of such members is not limited by the statutory limit of 125 Senior Members established in SECTION 1 (d).

SECTION 5 All members shall be considered in good standing unless declared otherwise by the Board of Directors.

SECTION 6 All membership changes shall be announced as they occur at the next membership meeting and shall be published in the THE ARMCHAIR YACHTSMAN.

SECTION 7 In the event of a Marital Dissolution between members, the Single Family Membership will remain unchanged for the remainder of the year following the dissolution. As of January 1st of the next year, the Single Family Membership will be divided into two separate Individual

Memberships. This event is not subject to the 125- member limit. The Treasurer will bill each individual member separately. The seniority date of each individual member will be the date of the original Family Membership.

ARTICLE IV

OFFICERS

The officers of the club shall consist of a Commodore, Vice-Commodore, Rear-Commodore, Secretary and Treasurer. These officers are elected for a one year term and may not serve in that office more than three successive terms.

ARTICLE V

DUTIES OF OFFICERS AND DIRECTORS

SECTION 1 COMMODORE. It shall be the duty of the Commodore to preside at all meetings of the Club and to be Chairman of the Board of Directors, take command of the fleet, enforce all By-Laws and regulations of the Club, to appoint or delegate the appointment of all committees, to call special meetings of the Board of Directors or The General Membership whenever deemed necessary, or upon request of ten (10) members in writing. The Commodore shall be an ex-officio member of all committees. The Commodore shall make a yearly report in writing and present it to the membership at the annual meeting, said report to be filed with the Secretary.

SECTION 2 VICE COMMODORE. It shall be the duty of the Vice-Commodore to assist the Commodore in the discharge of assigned duties, to officiate in the Commodore's absence and assume the office and duties of Commodore in case of the Commodore's resignation, prolonged incapacitation or leaving office for any reason. The Vice-Commodore shall be Chairman of the Dock Committee and a member of the Boating Committee and shall serve on the Board of Directors. The Vice-Commodore shall make a yearly report in writing and present it to the membership at the annual meeting, said report to be filed with the Secretary.

SECTION 3 REAR COMMODORE. It shall be the duty of the Rear Commodore to assist the Commodore in the discharge of assigned duties and officiate in the absence of both the Commodore and Vice-Commodore. The Rear Commodore shall assume the office and duties of the Vice-Commodore should the Vice Commodore leave office for any reason. In the event the Rear Commodore is unable to fulfill these duties, Article VI Elections, Section 6 shall apply. The Rear Commodore shall be Chairman of the House and Grounds Committee and a member of the Entertainment Committee and shall serve on the Board of Directors. The Rear Commodore shall make a yearly report in writing and present it to the membership at the annual meeting, said report to be filed with the Secretary.

SECTION 4 IMMEDIATE PAST COMMODORE. It shall be the duty of the Immediate Past Commodore to provide orientation of new members, serve as a member of the Board and in the absence of the Commodore, Vice Commodore, and Rear Commodore, will preside at meetings

of the Club. In the absence of the Immediate Past Commodore the members of the Board of Directors shall elect one of their members to preside.

SECTION 5 SECRETARY. It shall be the duty of the Secretary to keep a true and accurate record of the proceedings of all meetings of the Club and of the Board of Directors, to keep a correct roll of all the Club members, together with the date of their election, to notify members regarding their membership election, to conduct the correspondence of the Club, to notify the membership of special meetings, and to have charge of the bulletin board. The Secretary shall maintain a record of all incumbent Board of Directors attendance at stated meetings and shall post this record on the Club bulletin board. Each year, the Secretary shall include with the May issue of the THE ARMCHAIR YACHTSMAN, one copy of the Mayfield Yacht Club Rules of Conduct and shall at this same time, post a copy of these rules on the Club bulletin board. In case of inability to attend any meeting the Secretary shall cause the necessary books and papers to be conveyed to the place of the meeting. When the Secretary is absent the Commodore will appoint a member of the Board to take minutes. The Secretary shall make a yearly report on membership at each annual meeting and serve on the Board of Directors.

SECTION 6 TREASURER. It shall be the duty of the Treasurer to bill, collect and receive all monies due the Club, provide receipts accordingly and pay all bills contracted by the Club under the budget approved by the membership. Membership dues and dock fee bills will be mailed on or about January 1. The Treasurer shall be custodian of all Club funds, be the sole signatory for control of such funds and be bonded at Club expense to \$100,000. If the Treasurer is unavailable the Commodore may sign checks in an emergency. The Treasurer shall keep the Club books, keep proper vouchers, create accounts, make assignments to such accounts and track all Club financial transactions against the Club budget. The establishment of investment accounts will require approval by the Board of Directors. The Treasurer shall coordinate the assignment of expenditures to specific accounts with the committee chairmen, reporting any questionable or unassignable transaction to the Commodore prior to making payment. The Treasurer shall purchase insurance for the Club, as directed by the Board of Directors. The Treasurer shall attend all meetings of the Club and the Board of Directors reporting year to date income and expenditures against the budget. The Treasurer shall submit the approved budget to THE ARMCHAIR YACHTSMAN for publication. In the case of inability to attend any meeting the Treasurer's report(s) shall be conveyed to the Secretary for presentation at the meeting. The Treasurer shall report at the March Board of Directors meeting, any members who are one month in arrears in payment of dues or fees. The Treasurer shall issue annual membership cards to all members upon receipt of annual dues, noting membership status. At the November Board of Directors meeting the Treasurer shall compile and submit to the Board of Directors a balanced budget both as to annual operating revenue and expenditures as well as annual capital transfers and capital expenditures for the following year. The Treasurer, on behalf of the Board of Directors, will present the proposed annual budget to the membership for its approval at the November membership meeting. At the annual meeting the Treasurer shall submit in writing a full report of the financial condition of the Club, said report to be filed with the Secretary. The Treasurer shall serve on the Board of Directors.

SECTION 7 BOARD OF DIRECTORS. The Board of Directors shall consist of the Commodore, Vice Commodore, Rear Commodore, Secretary, Treasurer, Immediate Past Commodore and five

(5) elected Directors. Each elected director shall serve no more than three successive terms of one year each. Between Board meetings the Commodore, who is the Chairman of the Board of Directors, and the Club Flag Officers shall represent the Board in managing Club affairs, subject to the audit of the full Board. The Commodore may poll the individual Board members at any time for consensus in direction or call a special Board meeting when deemed necessary.

SECTION 7 (a) The Board shall meet at the call of the Commodore, and at regularly scheduled Board Meetings. A majority of the Board shall constitute a quorum. The minutes of Board meeting proceedings will be condensed for presentation at the next regular general membership meeting and only the minutes from the most recent membership meeting need be read. Any Club member may request to see the secretary's complete detailed minutes.

SECTION 7 (b) The Board of Directors is responsible for the fiscal and administrative management of the Club, charged by the membership with planning and directing all functions and business of the Club in accordance with these Bylaws. The Board will administer the management of Club affairs, funds, rights and property; direct the supervision of Club employees and relationships with outsiders; administer the budget, review the activities of the officers and committees, and approve all major financial transactions of the Club. Funds in the Long Range Savings Plan, the Capital Escrow Account, and Unreserved Funds are unbudgeted funds. No unbudgeted funds, except in the case of an extreme emergency (defined below) will be expended without Membership approval. Expenditures of \$5,000.00 or less require one (1) majority vote of the Membership. Expenditures of over \$5,000.00 require two (2) majority votes of the Membership. One (1) at the first Membership Meeting and one (1) at the next Membership Meeting. For expenditures over \$5000.00, the motion will be published in the Armchair Yachtsman to notify membership of the motion and the impending vote, reviewed at the next Board meeting and brought with Board recommendations for vote at the next general membership meeting.

Extreme Emergency Clause: The unbudgeted funds expenditure limitations are waived in cases of extreme emergency, specifically damage to parts of the docks or house that need immediate or expeditious repair/replacement. In the case of an extreme emergency, the Board, by a majority vote, may expend unbudgeted funds as it deems necessary in order to affect the immediate, expeditious repair/replacement. The Board will detail the emergency expenditures to the Membership at either a regular Membership meeting or, if necessary, an emergency Membership meeting, to be called by the Commodore.

SECTION 7 (c) The Board shall receive budget recommendations from the officers and committee chairmen and direct the preparation of a budget including initiation fees, dues, dock fees and other income, expected Club and committee expenditures and balance of funds on hand for the next fiscal year. This budget shall be presented to the Club membership for approval at the scheduled November meeting. The Board may approve over budget expenditures of up to \$1500.00 without submission for approval by the general membership, provided this does not exceed the total approved budget.

SECTION 7 (d) The Board of Directors shall make or approve rules for the safe and pleasurable conduct of Club activities and use of Club facilities. Such rules become effective when approved by the Directors and communicated to the membership by posting and publication. The Board

shall have the power to suspend or expel any member for violation of the By-laws or rules of the Club or for conduct improper or prejudicial to the interests of the Club, subject, always, to a written appeal to the Club Membership. If a member appeals the Board's decision to the Club Membership, a simple majority vote of the membership to uphold the Board's decision will be final. Only one (1) appeal may be taken. The Board may issue lesser punishment, such as letters of censure or reprimand, for infractions as it deems necessary.

SECTION 7 (e) The Board of Directors shall prepare a Long Range Savings Plan covering major maintenance projects and facility improvements. This plan will include estimates of required expenditures to accomplish such projects as well as a starting and completion schedule. No project may be added to this until the Board determines the source of the required funds. Monies may be accumulated in the Long Range Savings Planning accrual account for this purpose and used in the operating budget the year the project is undertaken, noting that Membership approval is required for the expenditure of funds, a simple majority being required for approval. Minor maintenance projects and facility improvements shall be handled under the annual operating budget.

Each project added to the Long Range Plan will be presented to the Membership for approval at the time of its addition and the full plan will be reviewed at the November budget meeting. A member of the Board of Directors shall be designated by the Commodore to be responsible for maintenance and updating of the Long Range Plan and its presentation at the September membership meeting.

ARTICLE VI

ELECTIONS

SECTION 1 The annual election of Officers and Directors shall take place at the November meeting. A majority vote of the members present shall decide the election.

SECTION 2 The Secretary shall provide paper ballots for all elections when needed.

SECTION 3 The Commodore shall appoint a Nominating committee of five (5) members, one of whom is a Past Commodore and none of whom are currently members of the Board of Directors except for the Immediate Past Commodore. It shall be their duty to present a slate of one candidate for each office to be filled. The committee's recommendation shall be published and presented to the Club Membership at large with the notification of annual elections, at least three weeks prior to the November meeting of the general membership.

SECTION 4 Any member in good standing may nominate a candidate by motion from the floor at the November meeting. Before a member in good standing can be nominated from the floor, that member must be contacted and accept such nomination prior to the meeting.

SECTION 5 The Officers and Directors, thus elected, shall be installed at the annual meeting in January and shall hold office until the next annual meeting or until their successors are installed.

SECTION 6 Loss of Rear Commodore. The Commodore will appoint a new House and Grounds Chairman to serve until a Rear Commodore is elected.

ARTICLE VII

MEETINGS

SECTION 1 The regular meetings of the Club shall be held on the second Tuesday of the months of January, March, May, July, September and November. The Annual Meeting will be the January meeting of each year. The Commodore may change the date of a meeting by notifying the members through the Secretary, at least five (5) days in advance of the meeting. When scheduled dates fall either on a holiday or the day after a holiday the meeting will be rescheduled and published in the Club calendar at the start of each year. Board meetings will be held not more than 7 days preceding the regular meetings unless otherwise designated by the Commodore. Additional Board meetings will be held in February, April, June, August, and October for the purpose of conducting the fiscal affairs of the Club. A December meeting may be called at the Commodore's discretion.

SECTION 2 Notice of special meetings. The Commodore may call an emergency or special meeting with at least five days notice, and will notify the membership utilizing the Emergency Call List and e-mail providing the time, location, and purpose of such meeting.

SECTION 3 The following order of business shall be observed at all regular meetings and shall not be departed from except by a two-thirds vote.

1. Roll call
2. Reading of the minutes of the previous Membership and Directors meetings
3. Reports of Officers and Committees
4. Balloting for members (as appropriate)
5. Unfinished business
6. New business
7. Installation of Officers (as appropriate)
8. Adjournment

SECTION 4 In case of dispute as to order and debate, Robert's Rules shall govern.

SECTION 5 A majority of the Board of Directors and five (5) other voting members (not including officers or Directors) shall constitute a quorum.

ARTICLE VIII

INITIATION FEES

SECTION 1 There shall be an initiation fee plus all applicable state and federal taxes which must

be paid to the Treasurer within one month after notification of being voted into membership. This is not applicable to advancement from Junior to Senior Membership. Reinstatement of members who have resigned in good standing shall be subject to a one-half initiation fee for new members.

ARTICLE IX

DUES AND DOCK FEES

SECTION 1 (a) Each year at the November meeting of the Club at large, the Board of Directors will present both the annual budget proposal and the Club dues and dock fee rates necessary to balance the budget for the ensuing year. A majority vote on the proposed budget expenditures will constitute the setting of these dues and rates for the ensuing year. All of this will be conducted excluding sales taxes. Once the rates are set all applicable state and local taxes will be added to the fees and dues as a percent of the base and the sum of all taxes to be collected added to budgeted expense.

SECTION 1 (b) There shall be dues for Junior Members plus all applicable taxes.

SECTION 1 (c) In the event that a budget is not passed with appropriate dues and dock fee rates established at the November meeting, the Commodore will convene a special budgetary membership meeting in December to resolve any issues still at hand. Dues notification will be given by the Club Secretary as provided in Article VII on the subject of meetings.

SECTION 1 (d) New and reinstated members approved for membership after Labor Day will not be required to pay dues for the remainder of the year. Dues accompanying applications for membership shall be applied to the dues approved for the following season. Any balance between the dues submitted with the application for membership and those approved for the following season shall be due in accordance with Section 2 of this Article.

SECTION 2 Dues are payable by February 1. Upon failure to pay by February 1, the member shall be notified by the Treasurer by certified, return receipt mail that if dues are not paid by February 15 the member shall be removed from the membership roll and declared "Not in Good Standing". Postmark will determine if a member has paid on time. Any other assessments of indebtedness to the Club will be administered by the Treasurer in a like manner.

SECTION 3 The assignment of docks will be handled in the following manner within the confines of practical and safe mooring capacity:

SECTION 3(a) All last year dock holders will be given up to February 15 of the current year to confirm their need and pay for dock rental.

SECTION 3(b) Present regular members in good standing, not holding docks in the prior year, will be given first preference on a seniority basis on any docks not assigned after March 15. Dock rental must accompany the application.

SECTION 3(c) New or reinstated members will be given priority in assignment of dock space in accordance with date of membership acceptance as recorded by the Secretary. In the event of identical membership dates, seniority will be determined by date of application as recorded by the Secretary, after the space requirements of Section 3(a) and (b) above have been filled. No one will be allowed to apply for dock space until membership has been approved.

SECTION 3(d) The Dock Chairman will exercise good judgement in space assignment in special cases not covered above.

SECTION 3(e) Dock fees will be recommended by the Board of Directors and established with the budget. These fees will be due by February 1 and will be treated similarly to dues, except that if the fee is not paid by February 15 the member will lose all rights to docking facilities held from prior year. No dock fees will be accepted until dues are paid. Specific dock assignments will be made based on size and type of boat and will be the sole responsibility of the Dock Chairman.

SECTION 3(f) Club members who have paid dock rent shall dock their boat in the rental space no later than July 1 of that year. If the dock renters plan to begin to dock their boat after July 1st they shall notify the Dock Chairman in writing of that planned date by June 15th. If a rented dock is unoccupied by July 1st and above notification has not been received by the Dock Chairman, the Dock Chairman may rent that dock to another member for the balance of the season. In the event that a member's dock is so sub rented the original dock renter shall be reimbursed 1/160th of the original dock rent multiplied by number of days sub rented. The member will be allowed to occupy the sub rented dock following receipt, by the Treasurer or Vice Commodore, of all applicable fees and proof of insurance.

SECTION 3(g) All yachts occupying a slip or a ramp space must be insured with a minimum of \$100,000 liability coverage. Proof of said insurance must be submitted annually with the Club member's dock application and this insurance must be kept in force at all times while the member's boat is on the docks.

ARTICLE X

COMMITTEES

SECTION 1 The Commodore shall appoint or delegate the appointment of the following standing committees and any other special committees the Commodore deems necessary in conducting the affairs of the Club during the Commodore's tenure:

ENTERTAINMENT

BOATING

AUDIT

ISLAND

MEMBERSHIP

LONG RANGE PLANNING

Each Chairman of these standing committees shall keep a complete record of its activities for the year and make a final report in writing of same at the annual meeting. These reports will be filed with the Secretary after presentation at the General membership meeting. Committee Chairmen should select one or more members to serve on their committee.

SECTION 2 ENTERTAINMENT. This Committee shall promote and have charge of such socials, dinners, including an annual banquet and other entertainments as in their judgement, with the approval of the Board of Directors, will be to the benefit of the Club and entertainment of its members. They shall receive an allocation from the Treasurer at the beginning of their term. They shall keep a full and complete record of all receipts and disbursements and report same to the membership after each entertainment function and at the annual meeting, turning over to the Treasurer their initial allocation and all surplus funds at the end of their term.

SECTION 3 HOUSE AND GROUNDS. This Committee shall have charge of the Club House and Club Grounds. They shall promote and have charge of such upkeep and improvements of the House and Grounds, as in their judgement, with the approval of the Board of Directors, will be to the benefit of the Club. They shall enforce all House and Grounds rules as published. They shall have charge of the proper display of both day and night signals and the custody of all flags and pennants belonging to the Club. They shall assign a parking space to each dock holder by seniority. The committee shall also be responsible for formulating and negotiating a contract, subject to the approval of the Board of Directors, for the care of Club property and equipment.

SECTION 4 DOCKS. This Committee shall be responsible for the design, purchase, erection, repair, upkeep, assignments, and all other questions that may arise in the operation of docks and floats of the Club, subject to the approval of the Board of Directors. When authorized by the Board of Directors, this committee shall be responsible for: 1) Formulating and negotiating a contract to install and/or remove the docks; 2) Formulating and negotiating a contract for maintenance to docks and equipment.

SECTION 5 BOATING. This Committee shall make arrangements for, take charge of, and act as or appoint judges for all races sailed by or under the direction of the Club. They shall decide all questions that arise in sailing of such races. They shall have the full power to disqualify a yacht that shall have violated any rule of the Club, and to postpone any race or order it re-sailed should either seem to them desirable. In addition to the Commodore and Vice Commodore, they shall have complete charge of the Committee Boat and other boats owned by the Mayfield Yacht Club, including operation and maintenance, and are responsible for racing buoys. They shall keep a record of all proceedings of the committee and of all races of the Club. There shall be no appeal to any other Club authority from the decision of this committee in the matter of Club races. They shall coordinate dates for sailing party cruises and other activities with the Entertainment Committee Chairman. They shall be in charge of the Boating and Sailing Programs, including the Junior Sailing Program. They shall keep a full and complete record of all receipts and disbursements from their assigned operating budget, coordinate these with the Treasurer, and report same to the membership at the July, September Membership Meetings, and at the January Annual Meeting.

SECTION 6 AUDIT. The Committee shall make an annual audit of the Treasurer's transactions and shall make a report in writing at the first regular meeting following such audit.

SECTION 7 ISLAND. The Committee shall assure that the rules of conduct established by the Board of Directors for Beacon Island are being followed by the membership. It shall establish signs on the Island acknowledging MYC leasehold rights. The committee has the responsibility for the preservation of the Island and is to be responsive to the HRBR Regulating District Board Rules and Regulations. It shall also make new recommendations to the Board of Directors that will enhance the use and preservation of the island.

SECTION 8 MEMBERSHIP. The Committee shall help new and prospective members acclimate to the Club, including those responsibilities outlined in Article III, Section 1(b). The committee shall be in charge of selecting recipients for Club awards and other recognition, soliciting nominations and ideas from the Club Membership.

SECTION 9 LONG RANGE PLANNING. The Committee shall propose an updated Long Range Saving Plan to the Board of Directors. The revised plan will be presented to the membership at the September membership meeting and be incorporated into the budget for the following year as specified in ARTICLE V, Section 7(e).

ARTICLE XI

DISCIPLINE

SECTION 1 Violation of these By-laws or any rules promulgated by the Directors may be grounds for suspension of membership as provided for in Article III, Section 5 and Article V, Section 7 (d).

SECTION 2 Any member having a complaint shall submit same in writing to the Board of Directors. Upon receipt of such complaint the Board shall meet and take action thereon as soon as practicable.

SECTION 3 No subscription paper, advertising, petition or solicitation shall be circulated, nor any article offered for sale, nor any commercialization of any kind shall be permitted on any Club property or at any meeting of any affair of the Club without the express permission of the Board of Directors.

SECTION 4 A member of the Club or spouse owning a part of any yacht carrying the Club Burgee shall be responsible for and see that anyone who is a part owner with them, and is not a member of the Club, respects and obeys the regulations of the Club as long as the Burgee shall be carried by said yacht.

SECTION 5 No reprimands or orders shall be given to any contractor engaged by the Club, except by the proper officials or committees, but all complaints shall be addressed to the proper official or committee, duly signed by the member(s) making such complaint and such complaint shall receive prompt attention by said official or committee.

ARTICLE XII

DISTINGUISHING SIGNALS, PENNANTS, DEVICES

SECTION 1 CORPORATE SEAL. The corporate seal for the Club shall be 1 5/8" in diameter and consist of two circles, one within the other, the name Mayfield Yacht Club in the center of the inner circle; in the upper segment between the circles "Organized 1930"; in the lower segment between the circles "Incorporated 1937"; with a star on either side between the segments.

SECTION 2 CLUB SIGNAL. The distinguishing signal of this Club shall be a pointed Burgee, its width 2/3rds its length; its device, the letters M Y C in white on a red background; a blue glove on a white isosceles trapezoid next to the mast. It will be mandatory that each member display a Club Burgee in accordance with the M Y C Rules of Conduct.

SECTION 3 NIGHT SIGNAL. The night signal shall consist of red and green lights posted on the Club House porch.

SECTION 4 MAST AND YARDARM. A mast and yardarm shall be maintained on the Club grounds, and the House and Grounds Committee shall be responsible for proper display of both day and night signals.

SECTION 5 FLAGS AND PENNANTS. The Club shall purchase and maintain a large American Flag, a large Club Burgee, and a Commodore's flag. The American Flag shall be flown at the masthead from 0800 to sundown. The Club Burgee shall be flown on the starboard yardarm from 0800 to sundown. The Commodore's flag shall be flown from the port yardarm from 0800 to sundown. Direction is determined by facing the water. All flags shall be flown on weekends and holidays during the active boating season.

SECTION 6 OFFICERS FLAGS. Officers Flags shall be presented to the Flag Officers and the immediate Past Commodore at the Memorial Day opening ceremonies, and when in commission these officers shall fly their respective signals.

SECTION 7 COMMODORES' FLAGS.

The Commodore shall fly a rectangular flag, the device to be a white fouled anchor flukes down, surrounded by a circle of white stars on a blue field.

The Vice Commodore's flag shall be the same as the Commodore's on a red field.

The Rear Commodore's flag shall be the same as the Commodore's with a blue device on a white field.

The Past Commodore's flag shall be a blue field with a white fouled anchor flukes down, adjacent to three vertical stars.

SECTION 8 BURGEE.

Members are encouraged to fly the Club Burgee at all appropriate times.

SECTION 9 OFFICERS CAP DEVICES.

Commodore--Two crossed fouled anchors, gold with Club flag on disc in center and three gold stars.

Vice Commodore--Same as Commodore omitting one star.

Rear Commodore--Same as Commodore omitting two stars.

Secretary--A half inch maple leaf in gold placed above the device.

Treasurer--A half inch acorn in gold placed above the device

Members--Two crossed fouled anchors, gold with Club flag on disc in center.

Past Commodore--Same as Commodore with three silver stars in place of three gold stars.

ARTICLE XIII AMENDMENTS

SECTION 1 These By-laws may be amended as follows: Proposed amendments must be submitted in duplicate in writing and read at a regular general membership meeting. The Secretary shall file one copy and post the other on the bulletin board where it will remain until the next regular meeting when it may be voted on. In the interim, the motion will be published in the Armchair Yachtsman to notify membership of the motion and the impending vote, reviewed at the next Board meeting and brought with Board recommendations for vote at the next general membership meeting. A 2/3rds vote of all members present shall be necessary to adopt the same. The Secretary when sending out notices of said meeting, must state on same that an amendment to the By-laws is to be voted on.

SECTION 2 All questions of interpretation of the By-laws shall be decided by the Commodore and such decision shall control until reversed or altered by a 2/3rds vote of all members present.

ARTICLE XIV REVIEW OF BY-LAWS

By-laws shall be reviewed in 2016 and every fifth year thereafter by a committee appointed by the Commodore.

Issue Date –November 8, 2011. This issue supersedes all previous issues of the Mayfield Yacht Club By-laws.